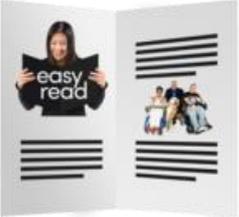


Minutes of the Board of the Learning Disability Partnership Thursday 26th September 2019

Present:

Joanna Tubb (Chair)
Justin Hackney
John Gurney
Matthew Bell
Helen Bromley
David Bean
David Sheardown
Marie O'Sullivan
Kerry Gibson
Karen Slack

 	<p>1. Introductions and Welcomes Joanna welcomed everyone to the meeting.</p> <p>2. Matters Arising</p> <p>From previous Meeting:</p> <ul style="list-style-type: none"> • Joanna and Justin advised that the National Children's and Adult Services Conference is in Bournemouth, David Bean had been interested in attending but decided it was too far away. The Board agreed and Joanna said that she would be going. Action: Justin suggested we plan to attend next year's Conference which takes place in Manchester. • Easy Read Information (Complaints Policy and Volunteer Guidance) – Colin Hopkirk and people who use Tess services did a lot of work putting an easy read complaints leaflet together. These now need sharing with Justin and the Board. • Marie advised that she has been provided with a draft version but is unsure where to get the final version from; the Board suggested that Andrew Hancy may be able to provide a copy. Action: Karen to provide Marie with Andrew's details. <ul style="list-style-type: none"> • The Day Opportunities Manager has now been appointed – John Waters.
	<p>3. Updates from working groups</p> <p>Healthy Lifestyles Working Group:</p>



- David Bean and David Sheardown gave the Board an update on the working groups, starting with the Healthy Lifestyles Working Group. One of the actions for this group is to support with training of health professionals. Joanna asked if the LDP provides or supports on any training around mental capacity and giving consent, Marie advised that the training is more about them going out and letting people know what it is like to live with a Learning Disability but that the LDP could look into doing that if it is required/ would be beneficial.
- The Healthy Lifestyles Working Group were involved in looking at the Communications Strategy a key area they were asked to help with was the Wellbeing Offer. Justin stated that this working group would be an excellent group to take that forward, Helen advised she met with Lisa Loy and John Waters to start looking at the Wellbeing offer for people with Learning Disabilities. Lisa Loy is putting some recommendations together and can link in with the LDP. **Action: Invite Lisa Loy to the next Healthy Lifestyles Meeting.**
- Joanna commented that reasonable adjustments need to be considered for people to access support and/or services, people need to know what they have access to, and that sometimes people are not given information based on assumptions that they would be unable to access them anyway.
- Marie advised that it is quite difficult to make contact with GP Practices and to get in with the talking books but they do have an action plan in place for future sessions.

Staying Safe Working Group:

- Justin advised that he is a part of the Lincolnshire Adult Safeguarding Board and that the Board hasn't engaged with people enough around Safeguarding and that the engagement sub group have not been meeting, thus the LSAB are not aware of the good work that the LDP are doing. The Board as a whole thought it might be good if they could deliver a short presentation to the LSAB of the good work that has



been undertaken and is continuing to happen.

Joanna commented that it is easy for people to sit within their own teams and areas and not share the good work and practice that is happening. **Action: Justin is keen to get the voice of the LDP up to LSAB and will make links with Heather Roach.**

- Kerry let the Board know that herself and Mandy from Just Lincolnshire are running some sexploitation workshops, they are currently going out to day services with these, Mandy has invited Justin to the December workshop. Marie let the group know that there are a number of easy read leaflets that cover topics such as internet bullying, hate crime etc.
- Helen is organising some awards for everyone to congratulate them for being a finalist at the National Learning Disability and Autism Awards, they will be presented in December.
- David B let the Board know that there is a gap in representation at the Staying Safe Working Group, and that there are no reps from police. **Action: Justin said he will talk to Shaun West to see if a rep can attend.**
- The Board talked about the potential for wider representation at the Board of people with a learning disability, Justin said that there could be standing members then the opportunity for others to get involved. Further discussion to be had on this.

4. Communications and Involving Carers



- The Board talked about how we can involve carers more with the LDP. Talked about the potential for creating a communications working group.
- Do we want a social media presence? Helen advised she has looked into this and how it could be done. **Action: Justin asked if Helen can take a lead on this and co-ordinate.**
- We need to consider the different formats to provide and engage carers who cannot come to meetings.
- We could also consider setting up a Carers engagement subgroup to feed into the work stream; it needs dedicated time allocated so that we can develop a network.

 	<h3>5. Update on Employment</h3> <p>STEP Service: Matt advised that the contract has been awarded to Linkage and is now operational and updated the Board on the main details; Marie asked if it can be promoted wider. Matt stated that as yet it is not being promoted as they have potential clients for the project through the Adult Social Care database, there are currently 200 people on that list but the target is to help 100 people into employment. It runs for 2 years if it is a success then hopefully we may be able to run it again or something similar.</p> <p>Volunteering Libraries Project: Matt advised this project aims to offer volunteering opportunities and also to promote the benefits of reading and libraries. The proposed pilot for this will be at Market Rasen in the new year, 2020. John Waters is keen to use this project to help generate other opportunities and ideas outside of the libraries project. Once up and running it was agreed that the LDP/ Voiceability could help promote this.</p>
	<h3>6. Update on Transforming Care</h3> <p>Richard Eccles was not in attendance of the meeting but Joanna Tubb gave a brief update.</p> <p>Karen advised Richard had provided an update at the Lincolnshire Autism Partnership Board and could provide the figures in the meeting notes. Details as follows:</p> <p>Transforming Care numbers at the end of August 2019:</p> <ul style="list-style-type: none"> • CCG – Target: 14 / Actual: 21 • CYP – Target: 2 / Actual: 3 (possible discharge for 2 shortly) • NHS England (Adults) – Target: 16 / Actual: 21 <p>There are 6 discharges expected from Specialised Commissioning by the end of the year.</p> <p>Action: Richard to give a more detailed update at a future meeting.</p>
	<h3>7. Other Commissioning Strategies</h3> <ul style="list-style-type: none"> • Justin advised that there are some key deliverables in the 3 year Commissioning Strategy that he would like the LDP to help with and that it needs to be a regular agenda item for the Board Meeting. Action: Justin to Speak to Helen about this.

	<ul style="list-style-type: none"> Marie advised that Voiceability need clarity on how they are to be involved with the retender of the Community Supported Living retender for the framework. Joanna stated that Voiceability need to be clear on what they can and cannot do and it may be worth getting in touch with Eilidh French to discuss the different parts of the process and where they can add value. Action: Joanna and Justin to get the timeline for this and share details.
 <p>The image shows a graphic for the NHS Long Term Plan, spanning from 2019 to 2029. It features the NHS logo at the top, the text 'Long Term Plan' below it, and a blue arrow pointing to the right. At the bottom, there are two boxes labeled '2019' and '2029'. In the center, there are three people: a man in a white coat, a woman in a blue uniform, and another man in a white coat.</p>	<p>8. AOB</p> <ul style="list-style-type: none"> Jane Marshall is working on the Lincolnshire section of the NHS Long Term Plan; it would be good for the LDP to get involved with this piece of work and for them to be able to contribute. John asked about the contract to provide care for his son and that he would like to see if it being delivered according to that they are required to deliver. Joanna said she would happily share the service specification with John however it would likely be the care plan that details the needs and what they should be delivering and that John should have access to the care plan.
 <p>The image shows a group of seven people sitting around a round table in a meeting. They are engaged in discussion, with some looking at documents or laptops. The setting appears to be a professional office environment.</p>	<p>9. Next Meeting:</p> <p>Thursday 12th December , 2-4pm Newland Room, County Offices, Lincoln LN1 1YL</p>